

Chicago Public Schools Policy Manual

Title: GRANTING CREDIT TOWARDS GRADUATION FOR COURSES TAKEN OUTSIDE OF THE CHICAGO PUBLIC SCHOOLS DAY PROGRAM

Section: 605.4

Board Report: 96-0828-PO6

Date Adopted: August 28, 1996

Policy:

This policy shall be effective for all students beginning with the 1996-1997 school year and for each year thereafter. This policy has no effect upon units earned toward a student's graduation requirement prior to the adoption of this policy by the Chicago School Reform Board of Trustees.

I. Correspondence Courses

A student enrolled in a correspondence course may receive high school credit for work successfully completed, provided that all of the following conditions are met:

1. The course is given by an institution accredited by one of the six regional accrediting associations. The six regional associations are:
 - A. New England Association of Schools and Colleges
 - B. Southern Association of Colleges and Schools
 - C. Western Association of Schools and Colleges
 - D. Middle States Association of Colleges and Schools
 - E. Northwest Association of Schools and Colleges
 - F. North Central Association of Colleges and Schools
2. The student is in the ninth grade through twelfth grade;
3. The principal has given written approval to the student to take the specified class; and
4. The student assumes responsibility for all fees for the course.

A maximum of two (2) Carnegie Units may be counted toward the requirements for a student's high school graduation.

Home schooled students who enter the Chicago Public Schools may receive more than two (2) Carnegie Units earned through an accredited correspondence institution toward the student's graduation requirements. In this case, determination of Carnegie Units for possible credit will be within the authority of the high school principal.

II. Community Colleges

A student who successfully completes courses at a community college may receive high school credit, provided that all of the following conditions are met:

1. The class is approved in advance by the principal; and
2. The student assumes responsibility for all fees.

Given these conditions, credit for any community college course may be counted toward the requirements for the student's high school graduation.

III. Alternative Courses Offered by the Chicago Public Schools in Afternoon, Evening, or on Weekends.

For Chicago Public Schools where afternoon, evening or Saturday courses are offered and meet the same standards as the day courses, the award of credit shall be equivalent to the award of credit for successfully completed courses during the day school program.

Student Appeal Process

Principals must approve credit in advance of the student's enrollment in any correspondence, community college, or other alternative course. If the principal does not approve the credit, the student has the right to appeal the principal's decision to the Region Education Officer. The REO is the final arbiter of whether or not the alternative course will be credited toward graduation.

Amends/Rescinds:

Cross References:

Legal References: 23 Ill. Administrative Code Section 1.450