

Chicago Public Schools Policy Manual

Title: STRATEGIC SOURCING

Section: 401.13

Board Report: 16-0928-PO2

Date Adopted: September 28, 2016

Policy:

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

Amend the Chicago Public Schools' Policy on Strategic Sourcing.

PURPOSE: The Chicago Public Schools seeks to derive significant benefits of improved pricing and service by aggregating purchases for volume discounts from vendors in various goods and services.

PRESENT POLICY: None.

POLICY TEXT:

THE CHICAGO PUBLIC SCHOOLS' POLICY ON STRATEGIC SOURCING

In an effort to reduce the cost of goods and services (as authorized by 105 ILCS 5/34-3.3(ii)), the Department of Procurement initiated a review of the Chicago Public Schools' purchasing practices to determine whether the level of service and value of certain goods and services could be better served by a strategic sourcing initiative ("Strategic Sourcing"). Strategic Sourcing is a purchasing strategy through which the Chicago Public Schools achieves improved and consistent prices and service from vendors by aggregating purchases and by obtaining volume discounts. Strategic Sourcing identifies the best-qualified vendors, implements a structured purchasing process, and concentrates the resources of the Chicago Public Schools in the marketplace.

In his or her discretion, the Chief Procurement Officer will review all purchases of goods and services and implement a Strategic Sourcing strategy wherever appropriate.

Schools (pursuant to 105 ILCS 5/34-2.3(4)), administrative offices and central office departments shall participate in Strategic Sourcing for purchases of goods and services available from pre-approved vendors in accordance with such vendors' pre-negotiated master contracts. The Department of Procurement shall provide the Board with a report and an analysis of the cost-savings for strategically sourced goods and services on a monthly basis.

This policy is effective immediately and applies to all Strategic Sourcing master contracts. Contracts entered into by any school, administrative office or central office department without the prior approval of the Chief Purchasing Officer for goods or services available under a Strategic Sourcing master contract are subject to review by the Chief Executive Officer or designee. The Chief Executive Officer or designee may permit the continuation of such contracts or direct that such contracts be terminated.

LSC APPROVAL: Not applicable.

AFFIRMATIVE ACTION STATUS: Not applicable.

PERSONNEL IMPLICATIONS: Not applicable.

POLICY DEVELOPMENT: This policy was developed by and with participation of the Office of Procurement, the Office of the Board and the Law Department.

POLICY REVIEW: This policy was reviewed by the Chief Administrative Officer and the Office of Management and Budget.

Amends/Rescinds: Amends 00-0823-PO1
Cross References:
Legal References: 105 ILCS 5/34-2.3(4)